

# LYNEHAM AND BRADENSTOKE PARISH COUNCIL

To: All members of Lyneham & Bradenstoke Parish Council as follows:

Cllr Frank Ball, (Chairman), Cllr Keith Webster (Vice-chairman)

Councillors: Liam Broughton, Tim Darch, James Elford, Rod Gill, Gayna Howarth, Carol Jenkins, Antony Jones, Chris Moncrieffe,

You are hereby summoned to attend an **Extraordinary Meeting of the Parish Council** on Wednesday 25<sup>th</sup> March 2020 at 7pm to be held in **Lyneham Village Hall** for the purpose of transacting the following business.

Signed *Ann Kingdon*

Parish Clerk Date 20<sup>th</sup> March 2020

## Public Participation

**Members of the public are entitled to attend this meeting as is usual. However, anyone who does attend is requested to follow Covid19 Guidelines as follows:**

- **Stay at least 2 metres apart from other attendees and Parish Councillors;**
- **If you have to sneeze or cough please do it into your arm or a tissue. If you use any tissues please take them home with you and dispose of responsibly;**
- **Wash your hands with soap and warm water for 20 seconds as soon as you arrive home.**

## AGENDA

1. To receive apologies for Absence.
2. To receive Declarations of Interest in any items on the Agenda.
3. To approve the Minutes of the Parish Council meeting held on 10<sup>th</sup> March 2020.
4. To resolve to suspend Parish Council meetings due to take place in April, May and June 2020.
5. To resolve to suspend Standing Orders until the Government announces that the Covid19 pandemic is over or video conferencing of meetings is made legal by Government, whichever is the sooner.
6. To consider delegating Council decisions to the Parish Clerk during this period of restricted activity declared by the Government in respect of the Covid19 virus, to enable the Council to fulfil its responsibilities to its residents. The Chairman and Vice-chairman to be kept informed of any such delegated decisions made by the Parish Clerk. Councillors may wish to place certain caveats and financial limits on the delegation. Such delegation will be superseded immediately following any announcements from Government that the Covid19 pandemic is over and/or restrictions are lifted, or if video conferencing for meetings is made legal by Government, whichever is the soonest.

Delegation is proposed for the following reasons:

- It is highly likely further restrictions on public gatherings may be declared by Government, due to the Covid19 pandemic, meaning that Parish Council meetings cannot take place and decisions cannot be made by Councillors;
  - Meeting venues may be closed due to the pandemic;
  - The Parish Councillors and Parish Clerk may fall ill with the virus, or may have to self isolate, and it may not be possible to meet the quorum, or Proper Officer attendance, required for meetings to take place.
7. **The next meeting** of the Parish Council will be held as soon as possible after Government announces that the Covid19 pandemic is over or video conferencing of meetings is made legal by Government, whichever is the sooner.