

LYNEHAM AND BRADENSTOKE PARISH COUNCIL



To: All members of Lyneham & Bradenstoke Parish Council as follows:

Cllr Frank Ball, (Chairman), Cllr Keith Webster (Vice-chairman)
Councillors: Liam Broughton, James Elford, Rod Gill, Gayna Howarth, Carol Jenkins, Antony Jones, Chris Moncrieffe, Tim Darch

You are hereby summoned to attend a Meeting of the Parish Council on Tuesday 14th January 2020 at 7pm to be held in St Michaels Church Hall for the purpose of transacting the following business.

Signed *A Kingdon* Parish Clerk

Dated 9th January 2020

Public Participation will precede the meeting as follows:

- a) Report from the Wiltshire Council Member for the Lyneham division
- b) Report from MOD Lyneham
- c) Comments from members of the public to be considered by the Council regarding items on the Agenda

AGENDA

1. To receive apologies for Absence.
2. To receive Declarations of Interest in any items on the Agenda.
3. To confirm the Minutes of the meeting of the Parish Council held on 10th December 2019.
4. Co-option to fill casual vacancy notified by Wiltshire Council. The Chairman to propose the Co-option of Mr David Smith.
5. **Planning Committee**
 - 5.1 To receive a report from the Planning Committee (attached)
 - 5.2 To discuss Planning Application No 19/11513/FUL – 3 Boundary Close, Bradenstoke – rear single storey extension and front porch. Details attached.
 - 5.3 Consultee letter for Planning Application: 20/00113/TPO. This planning application has been submitted by the Parish Council so cannot be commented upon. However, it is included in this Agenda for information for any members of the public who may wish to comment.
6. To receive reports from the following Working Groups:
 - 6.1 **Communications Working Group**
 - 6.1.1 Domain, Web and Email Modernisation

6.2 **Policy Review Working Group** – to approve the following revised Policy documents:

- 6.2.1 Standing Orders
- 6.2.2 Financial Regulations
- 6.2.3 Code of Conduct
- 6.2.4 Terms of Reference for Planning Committee
- 6.2.5 Co-option of Councillors
- 6.2.6 Equality and Diversity

The Complaints Policy together with the Vexatious Requests and Complaints Policy have also been reviewed but no changes were made.

6.3 **Allotment Working Group**

6.4 **Play Areas Working Group**

6.5 **Neighbourhood Development Planning Steering Group**

7. **Financial Reports**

7.1 Current Balances at the bank as at 31st December 2019 as follows:
Current Account - £66,526.42
Deposit Account - £38,329.15

7.2 To formally approve schedule of cheques for payment at this meeting, as per the schedule to be presented at the meeting.

7.3 To nominate two Councillors to carry out monthly verification of bank reconciliations and bank statements, as per Financial Regulation 2.2. These councillors must not be cheque signatories.

7.3 Parish Clerk's Report – Members to discuss and approve an amount to be included in the budget for the appointment of the new Parish Clerk later this year. Depending on the decision made it may be necessary to adjourn the meeting to allow the Parish Clerk time to calculate the new Precept.

7.4 To approve the Budget and Precept for 2020/21, attached to this Agenda.

8. **CATG** - Update on the proposed pedestrian crossing improvements outside the MOD main gate.

9. **Youth Work** provision update.

10. **Grant Applications** - To receive a grant application from St Michael and All Angels Church, Lyneham for £730.46 for equipment to maintain the Churchyard and the Memorial Gardens, which can also be utilised to maintain the Church at Bradenstoke. Application attached.

11. **Bradenstoke Junction Lighting Proposal**

A proposal has been received from Wiltshire Councillor Allison Bucknell to improve the lighting at the Bradenstoke junction with the B4069. This is to replace the current lighting with LED lighting. It is suggested that the Parish Council may wish to apply for a grant from the Solar Benefit Fund for this purpose as the cost is likely to be in the region of £7,500. Members are requested to consider and decide on the following:

- a. Whether to replace the current lighting with LED lights.
- b. Whether to submit a request to the Solar Benefit Fund for the new lights.

12. Information from Wiltshire Council

12.1 Community Area Joint Strategic Needs Assessment Briefing Note for information.

12.2 Focusing on the Future – Public consultation information

13. Councillor Observations and Items for the next Agenda

14. The next meeting will be held on 11th February 2020 at Bradenstoke Village Hall.