

Lyneham Church Hall Window and Door Replacement Notes

Two quotes have been sought

D'Arcy Lawes & Sons Windows – single quote provided

Supply and installation of doors and windows **£12,291 plus VAT = £14,749.20 inc VAT**

DL Windows – 2 separate quotes provided

Supply & installation of doors x 3	£5718 inc VAT
Supply & installation of windows	£8899 inc VAT
Total cost	£14,617 inc VAT

Quotes valid for 1 month.

Preferred supplier is DL Windows but the work is urgent and if DL cannot deliver this in time we may have to go with D'Arcy Lawes. Therefore a mid cost of £14,700 included in grant applications

Total cost of project

Supply & installation of doors and windows	£14,700
Project management (based on two volunteers for 2 weeks)	£900
Cleaning	£300
Making good and redecoration	£500
Total cost	£16,400

Project management

In order to maintain income and avoid losing hirers to other venues the hall will need to remain open to users as usual during the course of the window and door replacement.

This will require the two volunteers who usually work at the hall to be present during the duration of the work in order to: continue to support hall users and clubs, liaise with window company and users, unlock, set up safe areas for users, manage health and safety, regular wiping down and sweeping, secure the premises etc.

Cleaning

The work is extensive and will by necessity create additional dust and dirt – requiring daily cleaning and a final deep clean. (Usually the hall is cleaned weekly).

Making good and redecoration

Work will also be required to make good and repaint damaged plasterwork at the end of the project. The plasterwork around the doors and windows is very old and friable but the amount of repair work needed will not be known until the installation is completed.

The sum quoted is an estimate and should allow for some plastering and purchase of paint for volunteers to redecorate.

Costings based on Area Board guidance

‘Contributions in kind’ either as volunteer time or materials may be costed into your project calculations, based on a maximum of: a) £50 per day for general volunteers b) £100 per day where technical or professional advice is provided e.g. architect drawing up plans. c) 25% of the total project costs

Applications and Sources of Funding

Lyneham and Bradenstoke Parish Council grant application agreed in principle	£4000
Bradenstoke Solar Fund grant application agreed in principle	£6000
RWB & Cricklade Area Board grant application For consideration at meeting on 27/9/23	£5000
Contribution from Lyneham Church Hall (Includes £900 contribution in kind)	£1400
Total	£16,400